**Checklist for Papers Using the Isle of Wight Cohort (IOWC) Resource**

All IOWC papers (including monographs and book chapters) must be sent to the IOWC Data Access Group for approval prior to journal submission. Please note that if there are any significant changes to the paper after Executive approval, re-approval must be sought. We expect to process all papers within two weeks of receipt. We read all papers to check confidentiality is protected and to ensure that the paper will not bring the study into disrepute. We also provide advice and feedback to authors where we feel this may be helpful. Below is a checklist of requirements for IOWC papers along with accompanying notes either explaining these requirements and/or containing appropriate text to insert. We understand that it may be difficult to adhere to some of the points below for papers resulting from genetics consortia and other specialised publications, therefore please tick N/A where necessary. Please send the completed checklist and your manuscript to [stephenpotter1@nhs.net](mailto:stephenpotter1@nhs.net) prior to journal submission and allow sufficient time for processing.

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| --- | --- | --- | --- | --- |
| Name of corresponding author: | |  | | |
| IOWC Data Contact (if applicable): | |  | | |
| Title of paper: | |  | | |
| Type of paper: | | Peer review ☐ | Working paper ☐ | Other ☐ |
| Please describe: | | | |  |
| Reference number: |  | |
| Funding body: |  | |

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| --- | --- | --- | --- | --- |
|  |  | Yes | No | N/A |
| 1 | I agree to making this paper open access via a compliant journal or some other repository [see footnote 1] |  |  |  |
| 2 | I have included IOWC as a keyword where appropriate [see footnote 2]. |  |  |  |
| 3 | I have included an accurate description of the study numbers and the correct references to the cohort [see footnote 3] |  |  |  |
| 4 | I have included an accurate description of the ethical approval and obtaining consent |  |  |  |
| 5 | I have included an accurate acknowledgements sections [see footnote 4] |  |  |  |
| 6 | I have included an accurate funding section [see footnote 5] |  |  |  |
| 7 | I have included all supplementary materials |  |  |  |
| 8 | I will return any derived variables and accompanying documentation |  |  |  |
| 9 | I will send a copy of the final submitted manuscript and any revised versions |  |  |  |
| 10 | I will let the IOWC Data Access Group (DAG) know when the paper is accepted for publication |  |  |  |
| 11 | I will send through an electronic copy of the final paper |  |  |  |
| 12 | I will advise the IOW DAG in advance of any press release, video or media activity planned [see footnote 6] |  |  |  |
| 13 | I will provide a short scientific summary of this paper if required by the IOWC DAG [see footnote 7] |  |  |  |
| 14 | I have used data from IOWC only ☐ -OR- I have used data from IOWC and other sources |  |  |  |
| 15 | I will provide a lay summary if requested by the Executive [see footnote 8] |  |  |  |

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| --- | --- | --- | --- |
| Signature: |  | Date: |  |

FOOTNOTES

1. Open Access

IOWC fully supports National Institutes of Health, Wellcome and the RCUK policies on open access. This means that we expect all papers using IOWCC data to be made available through open access publication or through other means. Please refer to the IOWC access policy for further details: http://www.

2. Keywords

We appreciate that not all publications allow keywords and in certain circumstances this point cannot be adhered to; such as papers publishing data from consortia which may not allow individual studies to be cited in keywords. However, we encourage IOWC to be included as a keyword wherever possible.

3. Data dictionary

We ask that you include the following statement as part of your methods section: "Please note that the study website contains details of all the data that is available through a fully searchable data dictionary and variable search tool" and reference the following webpage: http://www.

4. Acknowledgements section

The following standard acknowledgements section should be included in all publications as is or in a modified form to fit the journal requirements for all papers:

*“We are extremely grateful to all the families who took part in this study, the midwives for their help in recruiting them, and the whole IOW team, which includes interviewers, laboratory technicians, clerical workers, research scientists, managers, receptionists and nurses”.*

5. Funding section

In addition, you are expected to acknowledge the grant(s) which supported the collection of the primary exposure(s) and outcome(s) used in your study and any other grants in the checklist, which are pertinent to your study. The following sentences should be included with the above section:

*“Recruitment and initial assessment for the first 4 years of age was supported by the Isle of Wight Health Authority. The 10-year follow-up of this study was funded by the National Asthma Campaign, UK (Grant No 364) and the 18-year follow-up by the National Institute of Heart, lung and Blood Institute (NHLBI) at National Institutes of Health (NIH) (R01 HL082925-01). Further grants from the National Institutes of Health, USA supported adolescent asthma (R01 AI121226) and genetic of asthma (R01 AI061471). The 21-year assessment was funded by Medical Research Council, UK (G23369). The 26 years assessment was supported by The David Hide Asthma & Allergy Research Trust. Third generation study has been supported by grants from National Institute of Allergy and Infectious diseases, at NIH (R01-AI091905) and NHLBI at NIH (R01 HL132321-01A1).”*

6. Media coverage of IOWC publications

Where appropriate we encourage media coverage of IOWC papers to raise the study’s profile. We are also keen to show study families that the study is producing interesting and valuable findings. We always refer to the study as ‘THE 89 STUDY’ in the press – which is how participants know and refer to us. Please contact the IOWC Comms team (email address) in advance, if you know there is going to be a press release, any social media or video about your paper or if you plan to give any press interviews.

7. Short scientific summary of the paper

We may ask you to prepare a short summary of your paper that we can include with reports to our funders.

8. Lay summary of the paper

Once your paper is accepted for publication, we may ask you to prepare a lay summary of your paper for circulation to IOWC staff. This may also to be used to publicize your paper.